Manager Due Diligence Report

A structured review of managers, process, reporting and mandate alignment.

INSTITUTION / MANDATE	SCOPE / REVIEW PERIOD
To be defined for the engagement	To be agreed with the institution

01 Organisation & oversight

Document ownership, team responsibilities, governance, controls and available disclosures.

02 Investment process

Examine research, portfolio construction, risk management and consistency with the mandate.

03 Performance & reporting

Review performance drivers, costs, reporting quality and comparison limitations.

04 Assessment & follow-up

Summarise strengths, open questions, evidence gaps and monitoring requirements.

> This sample illustrates a possible document structure. It contains no client information, portfolio results or investment recommendations. The final scope and outputs depend on the agreed mandate.